



WORK AT THE Y

Member Services Associate

PART-TIME

\$10.17/hour

Share your enthusiasm and customer-focused work with our Members by providing timely and accurate information to members and guests. Assist Member Services Director in creating and implementing member-focused policies and procedures. Facilitate training while providing leadership to Member Services Associates. Process accurate day to day operations such as registrations, sales, and refunds. Shifts are flexible, with a goal of consistency.

QUALIFICATIONS:

- Established history of positive customer service experience.
- Skilled in use of Microsoft Office.
- Proactive in seeking answers to member and guest inquiries.
- Ability to thrive in a fast paced environment.
- Comfortable managing multiple tasks simultaneously.
- Strong communication skills, with a "listen-first" mentality.
- Willingness to help others – members, guests, and coworkers.
- Consistently displays our core values: Caring, Respect, Responsibility, and Honesty.

CERTIFICATIONS:

- CPR certification within 60 days of hire.



HOW TO APPLY:

A fully completed Stevens Point Area YMCA Employment Application is required. Applications are available at the Member Services desk or online at www.spymca.org/jobs.

The Stevens Point Area YMCA is an equal opportunity employer functioning under an Affirmative Action Plan.

FREE
Y Membership

Flexible
Schedule

Discounts on Y
programs and
Child Care

Internship
Credit/Work
Experience

Y Retirement
Savings Account

Supportive
Community

Inclusive Work
Environment